



Town of Fort Myers Beach
LETTER OF SUBSTANTIAL COMPLIANCE
LANDSCAPE ARCHITECT

To: Town of Fort Myers Beach Community Development

Re: Project Name: _____

D.O. Number: _____

Building Permit Number: _____

Request for: [] Initial Inspection (no fee) [] Re-inspection (fee required)

An on-site inspection was performed by me (or my authorized representative) on _____ (Date)

[] I have determined that all work has been completed to the specifications of the approved development order plans.

[] I hereby certify that the development is in substantial compliance [as the term is defined in the LDC Section 10-183(b)] with the approved Development Order.

[] Attached hereto is a list of minor deviations from the approved Development Order plans, which are minor changes as per the Land Development Code. The changes are highlighted on the site plans which have been signed and sealed by the development's Landscape Architect. These changes are submitted as a Minor Change for approval by the Director of Development Services prior to inspection.

With the approval of the listed minor changes, I certify that the development is in substantial compliance with the approved Development Order.

Executed by the above development's Landscape Architect on _____ by: (Date)

SEAL

Signature of Landscape Architect of Record

Printed Name of Landscape Architect of Record

Florida Landscape Architect Number

Address

E-Mail

Phone Number



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INSTRUCTIONS

- 1) Letter of Substantial Compliance must be filled out completely, signed and sealed by the development's Landscape Architect of Record.
- 2) A request for final inspection must accompany the Letter of Substantial Compliance.
- 3) Minor changes:
 - a) If the as-built construction contains minor changes from the approved development order plans **that are inconsequential and which do not substantially effect the technical requirements of the LDC**, an application for a Minor Change (see LDC section [10-120](#)) may be submitted along with the letter of substantial compliance.

Pursuant to LDC Section [10-183](#)(a), please submit:

1. A site plan, highlighting the changes and sealed by the development's Landscape Architect.
 2. A list of the changes in letter form.
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- b) If the as-built construction contains changes from the approved development order plans that effect the technical requirements of the LDC or which exceed the limitations of LDC Section [10-120](#) for minor changes, an application for an Amendment (see LDC Section [10-118](#) must be submitted and approved prior to submission of a letter of substantial compliance by the Landscape Architect.