

**MINUTES  
BAY OAKS RECREATIONAL CAMPUS  
ADVISORY BOARD (BORCAB)**

Town Hall  
2525 Estero Blvd.  
Fort Myers Beach, FL 33931  
**Thursday, February 15, 2018**

**I. CALL TO ORDER**

Meeting was called to order at 9:00 a.m. by Chair Simpson.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Members present: Dave Anderson, Becky Bodnar, Lee Melsek and Betty Simpson.  
Excused: Dan Allers, Janna Holmes and Rae Sprole.  
Staff present: Sean De Palma and Sarah Mayher.

**IV. APPROVAL OF MINUTES - January 18, 2018**

Mr. De Palma reported that the video recording did not work properly so the minutes were not recorded. Chair Simpson summarized the content of the meeting. Mr. Melsek questioned why audio was recorded but not video. Mr. De Palma replied that he will request a complete recording for the future.

**V. PUBLIC COMMENT - no public comment.**

**VI. ITEMS FOR DISCUSSION**

**A. Staff Reports**

Mr. De Palma reported that cross training staff was starting to show financial results in a budget setting. He noted they were hiring two additional part-time staff and one would be cross trained. Other than training, they were below the 25% mark for the first quarter. The pool will be open for seven days a week beginning in March. The pool schedule was revamped to add 35 additional days annually. Mr. De Palma noted that the kiddie pool was repaired and should be open next week. Jason Green, Community Development, was assisting with the engineering bid for the resurfacing project.

The BOSS program was up to over 50 scheduled activities. The floor contract should be finalized within the next week or so. A construction meeting was scheduled to mitigate issues before the project started. The project was slated to begin in May and finish in June for summer camp.

Mr. De Palma indicated that summer camp programming was underway and two of four staff positions were secured. Teens were recruited for volunteer positions throughout the summer. Mr. De Palma explained that the Community Development Block Grant

(CDBG) was available to help low income families participate in summer camp. He stated that they do not refuse children based on income.

Mr. De Palma stated that the total floor contract was \$181,641.00, which included resurfacing the gymnasium floor and modernizing the fitness area floor. Mr. Anderson questioned whether they should wait until after summer camp to start the project in case they ran into unforeseen problems with the floor. Mr. De Palma replied that the pool resurfacing and the new playground apparatus were scheduled for fall. He explained that it was unrealistic to try to do all projects at the same time. He discussed timeline issues with the floor manufacturer. He explained that they will test the floor to identify decreased absorption and moisture issues. Mr. De Palma recapped the floor issues for Mr. Melsek. Mr. Melsek questioned the lifetime of the building. Mr. De Palma replied that they were trying to get the most usage out of the building and they were addressing issues as they came up. Mr. Melsek questioned replacing the building. Mr. De Palma addressed the effort it would take to replace the facility. Discussion was held regarding how the library was funded. Mr. Anderson stated that he explored a separate taxing district; however, he did not receive any support from the community or business organizations. Chair Simpson suggested discussing the topic at the strategic planning session. Mr. De Palma described the cost of replacing lights for the ball fields. Mr. Melsek will talk with one of the lighting vendors.

Mr. De Palma noted that his meeting with the Women's Club was great and they were open to options. He stressed that they did not want to duplicate programming, but he was hopeful that they could form some type of relationship regarding special events and other programming. Discussion was held concerning the state of the Women's Club building and future opportunities. Mr. Melsek questioned whether it would be appropriate for him and Chair Simpson to meet unofficially with the Women's Club. Mr. De Palma responded that he did not have an issue with a meeting. Mr. Melsek discussed obtaining property for historic cottages.

## **B. BORCAB Report to Council**

Discussion was held regarding what the Council required. Mr. De Palma noted that they requested an update concerning BORCAB activities. Mr. Melsek suggested informing Council that they were pursuing the Women's Club and supported/endorsed Mr. De Palma's relationship with them. Chair Simpson requested that everyone email Ms. Mayher with ideas for priorities, future activities and goals to present to Council. Mr. Anderson questioned why pursuing the Women's Club building was a priority versus any other piece of property. Chair Simpson replied that it could be one priority among others. Mr. Melsek noted that the Women's Club had the property they needed for the future. Ms. Bodnar indicated that discussing the future provided publicity and built public support for Bay Oaks. Mr. Melsek stated that they should inform Council that BORCAB had absolute, complete confidence in Mr. De Palma's (and his staff) leadership concerning pursuing opportunities to expand to the mid and south end of the Island.

**MOTION:** Mr. Melsek moved to recommend the Town enter into contract negotiations with facilitator Michelle Conesco; second by Ms. Bodnar.

**VOTE:** Motion passed unanimously.

Mr. De Palma suggested scheduling the session as soon as possible. He will meet with Town Manager Hernstadt before contacting the facilitator. He reviewed the proposed schedule for the session.

**VII. PUBLIC COMMENT** - no public comment.

**VIII. MEMBER ITEMS**

Mr. Melsek expressed excitement regarding the possibility of expanding to mid Island and negotiating with the Women's Club.

Ms. Bodnar noted that senior physical activities were going great, but the social programs were suffering due to the lack of publicity. She offered to market the programs. Mr. De Palma indicated that advertising in newspapers did not seem to be effective, but they will increase their marketing effort in other areas. He noted that in order to guarantee inclusion in the paper, they would have to commit to providing articles on a regular basis. Ms. Bodnar offered to mail information to members regarding upcoming activities.

Chair Simpson invited members to the Friends of the Library meeting on February 26, 2018 at 2:00 at the library featuring Mr. De Palma. She encouraged members to email Ms. Mayher with ideas, suggestions or recommendations for the Council presentation before February 26, 2018.

**IX. ADJOURNMENT**

**MOTION:** Mr. Anderson moved to adjourn the meeting; second by Ms. Bodnar.

**VOTE:** Motion passed unanimously.

The meeting was adjourned at 11:06 a.m.

Adopted \_\_\_\_\_ with/without changes. Motion by \_\_\_\_\_  
(DATE)

Vote: \_\_\_\_\_ Signature: \_\_\_\_\_

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